

# Agenda

## Joint Museums Committee

**Monday, 17 November 2014, 2.00 pm**  
**County Hall, Worcester**

**Please note the change of venue.**

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اردو۔ اگر آپ اس دستاویز کی مشمولات کو سمجھنے سے قاصر ہیں اور کسی ایسے شخص تک آپ کی رسائی نہیں ہے جو آپ کے لئے اس کا ترجمہ کر سکے تو، براہ کرم مدد کے لئے 01905 765765 پر رابطہ کریں۔ (Urdu)

کوردی سۆزانی. ننگهر ناتوانی تێبگهی له ناوهرێکی نهم بێلگهی و دهستت به ههچ کس ناگات که و ههنگهر بتموه بۆت، تکلیه تلهفون بکه بۆ ژمارهی 01905 765765 و داوای پێنوێنی بکه. (Kurdish)

ਪੰਜਾਬੀ। ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮਸ਼ਹੂਰ ਸਮਝ ਨਹੀਂ ਸਕਦੇ ਅਤੇ ਕਿਸੇ ਅਜਿਹੇ ਵਿਅਕਤੀ ਤੱਕ ਪਹੁੰਚ ਨਹੀਂ ਹੈ, ਜੋ ਇਸਦਾ ਤੁਹਾਡੇ ਲਈ ਅਨੁਵਾਦ ਕਰ ਸਕੇ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਦਦ ਲਈ 01905 765765 'ਤੇ ਫ਼ੋਨ ਕਰੋ। (Punjabi)



## DISCLOSING INTERESTS

There are now 2 types of interests:  
**'Disclosable pecuniary interests'** and **'other disclosable interests'**

### WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3<sup>rd</sup> party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

**NB Your DPIs include the interests of your spouse/partner as well as you**

### WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
  - you must **not participate** and you **must withdraw**.

**NB It is a criminal offence to participate in matters in which you have a DPI**

### WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
  - You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

### WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

### DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

### DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
  - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

## Joint Museums Committee

**Monday, 17 November 2014, 2.00 pm, County Hall, Worcester**

**Membership:** Mrs L C Hodgson – Worcestershire County Council (Chairman)  
Mr A N Blagg – Worcestershire County Council  
Mr A C Roberts – Worcester City Council  
Mr D Wilkinson – Worcester City Council

### Agenda

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1	<b>Named Substitutes</b> To receive details of any member nominated to attend the meeting in place of a member of the Committee.	
2	<b>Apologies/Declarations of Interest</b> To invite any member to declare any interest in any items on the Agenda.	
3	<b>Confirmation of Minutes</b> To confirm the Minutes of the meeting held on 22 September 2014. (previously circulated – pink pages)	
4	<b>Museums Worcestershire Strategic Plan 2015-18</b>	1 - 30
5	<b>Hartlebury Grant Award</b>	31 - 32
6	<b>Museum Development</b>	33 - 38
7	<b>Restructure proposals</b>	39 - 72
8	<b>Heritage marketing report</b>	73 - 74
9	<b>Finance report</b>	75 - 82
10	<b>Performance report - 2nd quarter 2014-15</b>	83 - 88
11	<b>Work programme</b>	89 - 90

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Date of Issue: Thursday, 6 November 2014

Item No	Subject	Page No
	<p><b>Exclusion of Public and Press</b>  The Joint Committee will be asked to exclude the press and public from the meeting for the following items as it is likely that exempt information relating to the financial or business affairs of any particular person (including the authority holding that information) will be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosure.</p>	
12	<p><b>The future of the Museum and Art Gallery, Worcester</b> (salmon pages)</p>	91 - 146